



ASSOCIATION OF NOVA SCOTIA MUSEUMS
ANNUAL REPORT

2010



ASSOCIATION OF
NOVA SCOTIA
MUSEUMS



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ASSOCIATION OF
NOVA SCOTIA
MUSEUMS

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Association of Nova Scotia Museums

The Association of Nova
Scotia Museums gratefully
acknowledges the ongoing
financial support of the
Department of Communities,
Culture & Heritage.

MESSAGE FROM THE MINISTER



Communities, Culture and Heritage Office of the Minister

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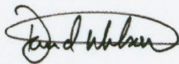
Message from the Honourable David Wilson Minister of Communities, Culture and Heritage

Preserving and protecting our heritage allows us to invest in Nova Scotia's present and future identity. Museums have taken a leadership role in this commendable goal, creating opportunities for life-long learning and contributing to their communities' overall health and wellness and local economy.

On behalf of the Department of Communities, Culture and Heritage, I applaud the Association of Nova Scotia Museums for championing museums through education, outreach, networking and advocacy. The introduction of the quick response code pilot project at some museum sites this year illustrates the tangible benefits of applying new technologies to reach new audiences. Given this example of cooperation and innovation, I am sure that the conference in Tatamagouche will prove to be a productive one.

It is my hope that conference participants will take full advantage of the event and engage in meaningful discussions around the success stories and many challenges that touch all museums in Nova Scotia. Let participants be inspired to look "beyond the labels" to discover best practices for interpreting, preserving and protecting our heritage.

Best wishes to the Association of Nova Scotia Museums and conference participants!



David Wilson
Minister of Communities, Culture and Heritage
Government of Nova Scotia



MANAGING DIRECTOR'S MESSAGE



The process of preparing an Annual Report provides a comprehensive opportunity to review the organizational progress and activities of the past year. A tremendous amount of growth has been made in the Association and it is moving forward in its commitment

to support the museums of Nova Scotia through training, advocacy and networking.

We have seen the return of many lapsed members and welcomed many new members. Our strength is our membership and we believe that a strong Association means a stronger museum community.

We are building our communication methods through traditional means such as information mail outs, and also through the introduction of technology based methods such as the reintroduction the electronic e-newsletter as "The Beacon" and stepping into the social media world of Facebook. We will continue to develop our communications in order to maintain good connections with our membership.

We have aligned the "Passage Project" as a core service of the organization and are in the process of evolving it into the Museum Advisory Service. We have undertaken a QR code pilot project in partnership with the Canadian Heritage Information Network and twelve museums in the province. We are in the process of a much needed database renewal project for the Passage system complete with plans for a robust public user interface available in 2012. In 2010, we completed a new training plan for ANSM and are now in the process of implementing its key recommendations. The new Museum Studies Program becomes available in May 2011 with the delivery of three workshop modules over six months; Museums 101, Museums and Community and Museum Management & Governance.

In the past year, we partnered with TIANs and the Heritage Division of Communities, Culture & Heritage, to provide specialized workshops on Museums and Social Media and Using the Interpretive Master Plan. We have also continued our commitment to provide an annual conference with Annual General Meeting as has always been the practice of the organization.

All these endeavours are the collective work of staff and volunteers. ANSM is fortunate to have a good board supported by the work of strong committees. It is a pleasure to work with you and for you. We are building strong partnerships, both provincially and nationally, and these will be vital for the future of museums in the province. It is rewarding to work with the community of museums in Nova Scotia and the dedicated corps of staff and volunteers who support them. I look forward to the next year's adventures as we move forward in the development of a strong, vital and dedicated Association of Nova Scotia Museums.

A handwritten signature in black ink that reads "Anita Price".

Anita Price
Managing Director, Association of Nova Scotia Museums

MISSION

The Association of Nova Scotia Museums, using a consultative regional representative model, proactively champions museums through education, outreach, networking and advocacy to achieve excellence.

MEMBERS

As of March 31, 2011, the Association includes 95 Museum Members, 16 Organizational Members and 17 Individual Members. Members are involved with the Association in a variety of ways including as board and committee members, course participants and instructors, conference planners and presenters and project partners.

HONORARY MEMBERS

Individuals who have made exceptional contributions to the Association and the Museums of the province.

Brian Cuthbertson
Gary Selig
James Otis St. Clair
Wilma Stewart
Elizabeth C. Ross
Eric Ruff
Sylvia Whitehead

LEADERSHIP

The Association of Nova Scotia Museums is lead by its Board of Directors. This governance body is comprised of members elected by the ANSM membership at the Annual General Meeting. The Board is accountable to the membership and is collectively responsible for the governance of the Association. It is responsible for shaping organisational policy and ensuring its implementation. The Board identified the following priorities for 2010 – 2011:

- Training & Workshops – Implementation of the Training Plan
- Establishing Regional Representation (NE)
- Summer Student Employment Issues
- Insurance & Medical Plans for Museums
- Dwindling Government Funding for Museums
- Investigation of Online Fund Resources
- Review of the Response to the Heritage Strategy Report crafted at AGM
- Museum day in November – Meet with Provincial Politicians
- Our Strategic Plan
- Our Business Plan



Association of Nova Scotia Museums

Board of Directors and Staff

BOARD MEMBERS AND OFFICERS

Pauline Thomson, Member at Large, President
 Del Muise, Member at Large, Vice President
 Christine Hines, Member at Large, Treasurer
 Janice Kirkbright, Central Region Representative, Secretary
 Enid Cooper, North East Regional Representative
 Sherry Griffin, South West Regional Representative
 Ida LeLièvre, Cape Breton Regional Representative
 Janice Tulk, Member at Large (to August 2010)

STAFF

Staff facilitate the Association's commitment to serve its members through training, outreach and networking activities. They attend regional meetings, events, exhibitions and programs, meetings and planning sessions. They provide programs and services around the province including site visits, consultations, workshops and special projects.

Anita Price, Managing Director
 Karin Kierstead, Museum Advisor
 Josh Horner, Intern (September 2010 – May 2011)
 Alexandra Montgomery, Intern (September 2010 – March 2011)

The Association engaged the following companies and organizations in 2010.

Alfred J. Bell & Grant Ltd

National Car Rental

Cape Breton Music Online Inc

Presponse Technologies Inc

Chauvin Resource Development

Stephen V Shaw CA

Clearview Promotions

Tourism Industry Association of Nova Scotia

Eaglez Consulting Services

Triple M Construction Consulting Services

Graham Blair Designs

TD Canada Trust

iWeb Technologies

Vista Print

Mitchell L. Millar Inc, CA

Whirl-i-gig

Marsh Canada Ltd

Waverley Inn

COMMUNICATIONS

Communications activities over the past year have included improvements and further development of the ANSM website, a relaunch of the e-newsletter as the Beacon, introduction of a Facebook page and regular mailouts to members.

In 2010, the Association introduced a new membership decal for use by members. The decal incorporates the new organizational logo introduced in 2009 and is part of the organization's branding activities as well as strengthening its relationship with members.

The website www.anism.ns.ca was relaunched in winter 2010 and continues to be updated and developed on an ongoing basis.

Website statistics (April 1 2010 – March 31, 2011)

3,786 visits

22,212 page views

53.65% new visits

3.51 average time on site

5.87 average page views

Traffic sources: 29.64% direct, 14.63% referring, 55.73% search engines

The website includes information about programs and events, organizational documents, museological resources, lists museum members by region with links, sign-up capacity for the Beacon e-newsletter and online payment options utilizing Paypal. The website also links to staff blogs which relate events and activities, look for input and generally provide an insight into staff actions. 67 Blog posts were made over the past year.



The website includes a link to the ANSM Facebook page which was introduced on November 2010. It is used as an informal communication tool to draw attention to members' events, advertise ANSM programs, update on national and provincial heritage

related news, provide links to useful resources, upload images of museums and events and generally keep in touch with interested individuals and organizations. The page has 107 "friends" and counting.



The Association's electronic newsletter was relaunched summer of 2010 with a new name and bannerhead. 12 editions have been circulated over the past year to a subscriber list of 248. The Beacon features news about Association programs, membership, advocacy initiatives, training opportunities, employment opportunities and

more. It also includes a "Cuddy" section which provides information about individuals, jobs, grants, advocacy

alerts plus more from ANSM members, government agencies and heritage related organisations. "Cuddy" is a Nova Scotian term used to describe the deckhouse of a small marine vessel where useful items are stored.

Mailouts to members have gone out several times during the past year and have included information related to membership renewals, fall and spring IT equipment purchase program, workshops, conference and the new Museum Studies Program. Mail outs have also been sent to the museums participating in the advisory service (formerly Passage Project) relating to contract renewal and database upgrades.

ANSM staff are actively engaged in attending regional meetings, participating in committees and meetings and providing an ANSM presence at museum community activities, events and presentations. Staff also provide expertise and support in consultation with museum members, provincial museum associations, government departments and others.

ANSM is a member of the Cultural Federations of Nova Scotia and the Managing Director serves on the board, management and capitol improvement committees of this umbrella organization which provides the administrative and operational support for the eight cultural federations.

TRAINING

Association of Nova Scotia Museums Conference 2010



Sustainable Heritage Myth & Reality
April 22 – 24, 2010, Port Hawkesbury, Nova Scotia.
Conference Participants 70

The conference featured a keynote address from Dr. Brad King of Lord Cultural Resources on the theme of sustainable museums. Sessions also included a best practices panel featuring Nova Scotian museums, appreciative inquiry session, special session on adopting a heritage building and Nova Scotia Heritage Strategy review and recommendations.

ANSM thanks the following volunteers and individuals who contributed to making the 2010 Conference a success.

LOCAL ARRANGEMENTS COMMITTEE:

Pauline Thomson, Chair, Old Sydney Society
Bob MacEachern, Port Hastings Historical Society
Marilyn Ritza, North Sydney Historical Society
Sinclair MacDougall, North Sydney Historical Society
Averill MacNeil, Port Hastings Historical Society
Julia MacKinnon, Port Hastings Historical Society
Sandra Dunn, Whitney Pier Historical Society
Rilla MacLean, Port Hastings Historical Society
Jim MacLean, Port Hastings Historical Society

PRESENTERS:

Andrea Arbic, A.L. Arbic Consulting
Max Chauvin, Chauvin Resource Development
Paul Collins, CMAP, Heritage Division
Deidre Fraser, North Highlands Community Museum
Doreen Gorman, Creamery Square
Dr Brad King, Lord Cultural Resources
Mac MacKay
Julie Walters, South West Development Agency

CONFERENCE HOSTS:

Port Hawkesbury Civic Centre
Maritime Inns & Resorts, Port Hawkesbury

Special Workshops

Social Media & Museums

Presented in partnership with TIANS, this workshop was designed to provide museums with an introduction to using social media as a marketing tool with practical information about approaching and sustaining a social media presence.

Presenters: Karin Kierstead and Tracey Beattie
November 16, 2011

Maritime Museum of the Atlantic, Halifax
10 participants

December 10, 2011

Acadia University, Wolfville

9 participants



Using the Interpretive Master Plan

Presented in partnership with the Department of Communities, Culture & Heritage, this workshop was designed as an introduction to the new master interpretive plan and how it may be utilised in the renewal, development and delivery of interpretive programs of museums in Nova Scotia

Presenter: Stephanie Smith

March 24, 2011

Yarmouth County Museum & Archives, Yarmouth
15 participants

Education & Training Taskforce

The development and delivery of the educational programs of ANSM are undertaken with the support and advisory council of the Education and Training Taskforce (ETT). This group is the evolution of the former Training Development Committee and is an operational body under the supervision of the Managing Director. The terms of reference for this group were developed in conjunction with those of the Information Management Advisory Committee (formerly Passage Steering Committee) to ensure clarity of roles and responsibilities. The group has met 5 times over the past year, both by phone and in person.

The main focus of their work has been the implementation of the ANSM Training Plan approved in February 2010. Two key recommendations of the plan are in the process of being developed and delivered and these are a Museum Studies Program and an Advisory Service. The Museum Studies Program has been developed to be delivered over a three year cycle with 2011/12 being the first year in the cycle. Workshop units for Year One include Museums 101, Museums & Community and Museum Governance & Management.

The new Advisory Service is related to training as an intrinsic part of its function. The Museum Advisor serves in an ex officio capacity on both the ETT and IMAC committees and, in conjunction with the Managing Director, provides important liaison between the roles and activities of the two groups. Minutes of the ETT are taken and circulated by the Museum Advisor.

Education & Training Taskforce:

Marc Belanger, Form Media

Paul Collins, Heritage Division,

Dept. Communities, Culture & Heritage

Maggie McIntyre, Heritage Division,

Dept. Communities, Culture & Heritage,

Elizabeth Tower, Pier 21 National Immigration Museum

Janice Tulk, Chair, University of Cape Breton (to August 2010)

Karen White, Council of Nova Scotia Archives.

ADVISORY SERVICE



Over the past year the former Passage Project has been evolving into the Advisory Service. This will continue into the forthcoming year, following key recommendations in the ANSM strategic plan. As well, it was acknowledged in the Heritage Strategy for Nova Scotia as a key initiative in providing vital support for community museums, particularly in the area of collections management. The advisory service will be offered on two levels, “sustaining” and “supporting”, beginning June 2011. The sustaining level provides services including the collections management database with related training and support plus site visits. In 2010/11 64 on-site visits were made,



52 remote assistance sessions were facilitated, and over 400 request for support were handled by phone and email. An internet marketing guide for museums, and 17 sample forms and policies were developed and are available on the ANSM website.

The original MS Access collections management database began to show serious indications of failure over the past year. The older Access program was not performing well with the newer operating systems and a solution in the form of a new database system was recognised as an urgent matter. Following a comprehensive review of realistic solutions and in consultation with several IT specialists, it was determined that an open source web-based system developed in the United States, called Collective Access (CA), was the best option available. With support from a Strategic Development Initiative grant, software developers Whirl-i-gig were contracted to undertake a customisation of the CA database to support ANSM requirements. This work is underway and, to date, the initial data structure customization is complete and the process of cleaning and migrating data into the new system is underway.

A significant advantage of the Collective Access system is its ability to support robust interactive public user interfaces for the data. ANSM anticipates moving forward in developing a unique Nova Scotia museums interface in 2012/13 following data cleaning and migration and DB system training for participating museums.



chin.gc.ca

During the past year, the Association undertook a pilot project introducing the use of QR (Quick Response) codes as interpretive tools in museums across the

province. This was an innovative project completed in partnership with CHIN as part of its Special Projects for the Professional Exchange program. Twelve museums participated: Admiral Digby Museum, Annapolis Heritage Society (O'Dell House & Sinclair Inn), Army Museum, Colchester Historical Museum, Creamery Square Heritage Centre, Memory Lane Heritage Village, Nova Scotia Museum of Natural History, Nova Scotia Sport Hall of Fame, Canadian Museum of Immigration at Pier 21, North Highlands Community Museum, Shelburne County Museum and Les Trois Pignons Centre Culturel. The project was partially funded by YCW Internships and staffed by Josh Horner and Alexandra Montgomery under the supervision of Karin Kierstead. A presentation about the project will be provided at the ANSM conference and at the annual Provincial Museum Associations and CHIN meetings in Ottawa, June 2011.

In recognition of cost and selection issues for museums needing upgrades of information technology equipment, the Association introduced an IT equipment purchase program in fall 2010 and spring 2011. The program was developed in partnership with Eaglez Consulting Services and provides a range of equipment available at good prices and selected with museum usage in mind. The program has received little uptake from the museum community to date and will be reoffered in fall 2011 and then reviewed.

List of Advisory Service Museums:

Acadian House Museum	Jost House
Admiral Digby Museum	Kings County Museum
Annapolis Heritage Society	LaHave Islands Marine Museum
Annapolis Valley Macdonald Museum	Little White Schoolhouse Museum
Anne Murray Centre	MacDonald House
Antigonish Heritage Museum	MacPhee House Community Museum
Apple Capital Museum	Malagash Heritage Museum
Army Museum	Moose River Gold Mines Museum
Atlantic Canada Aviation Museum	Mount Hanley School House Museum
Cape Breton Centre for Heritage & Science	North Cumberland Historical Society
Cape Breton Miner's Museum	North Highlands Community Museum
Cape Sable Historical Society	Nova Scotia Sport Hall of Fame
Charles MacDonald Concrete House	Ottawa House by-the-sea
Chestico Museum	Old Court House Museum
Colchester Historical Museum & Archives	Orangedale Railway Museum
Cole Harbour Heritage Farm Museum	Parkdale—Maplewood Community Museum
Creamery Square Heritage Centre	Port Hastings Museum & Archives
Fort Point Museum	Queens County Museum
Fort Sackville Foundation	Randall House Museum
Fultz House	Shelburne County Museum
Hector Exhibit Centre	Sydney & Louisbourg Railway Museum
HMCS Sackville	Les Trois Pignons Centre Culturel
HRM Civic Collection	Wallace & Area Museum
Inverness Miner's Museum	Wedgeport Sport Tuna Fishing Museum
Islands Museum	West Hants Historical Museum
James House	Whitney Pier Historical Museum

Information Management Advisory Committee:

The services provided through the Advisory Service are developed and implemented with the support of the Information Management Advisory Committee (IMAC), formerly the Passage Steering Committee. This is an operational committee of the Association and is comprised of individuals working with museums participating in the advisory service and others with expertise in collections management and information technology practices. The terms of reference for this group were developed in conjunction with those of the Education & Training Taskforce (ETT) to ensure clarity of roles and responsibilities. The committee has met 7 times over the past year, both by phone and in person. Minutes of the committee are taken and circulated by the secretary of the committee.

IMAC Members:

Aidan Norton, Chair (December 2010 to present), Colchester Historical Museum & Archives
 Derek Watts, Chair (April 2010 – November 2010), Randall House Museum
 Gail Magee, Secretary, Fultz House Museum
 Dayle Crouse, Hector Exhibit Centre
 Valerie Lenethen, Heritage Division, Dept. Communities, Culture & Heritage
 Jim McLean (to October 2010), Port Hastings Museum & Archives
 Anna McNeil, Whitney Pier Historical Museum
 Linda Rafuse, Queens County Museum

Our thanks to outgoing committee members: Derek Watts, Gail Magee and Linda Rafuse for their many contributions.

ADVOCACY

ANSM has engaged in a number of advocacy related activities during the past year.

In May 2010, the response to *A Treasured Past, A Precious Future, A Heritage Strategy for Nova Scotia, 2008-2013* was completed. This response focused on the aspects of the strategy that directly related to museums and was developed in consultation with member museums and a steering committee under the guidance of consultant, Max Chauvin. The response takes the form of a series of recommendations drawn from the strategy and recognised as key issues relating to museums in the province. The recommendations, in conjunction with the ANSM strategic plan, form the basis upon which the board focus the initiatives of the organisation in serving the museums of the province. The response is available on the ANSM website.

Thanks to the Heritage Strategy Review steering committee members.

Rodney Chaisson, North Highland Community Museum
Janice Kirkbright, Cole Harbour Farm Museum
Ryan Scranton, Annapolis Heritage Society
Lisa Wolfe, Ross Farm Museum

In December 2010, ANSM initiated a seasonal letter writing campaign for museums to their government representatives. The initiative was based on the importance of maintaining connections with elected representatives and ensuring they know the museums in their communities and the work they do. Information was provided on writing advocacy letters, representative contact information and an example letter. Several museums responded to the initiative and others plan to incorporate in their advocacy activities for the forthcoming year. ANSM will continue to encourage this approach.

Managing Director, Anita Price, joined colleagues from across the country in Ottawa for Museums Day on the Hill in November, 2010. This was a Canadian Museum Association lead initiative which focused the day's presentations to Senators and Members of Parliament on the introduction of a new "Canadians Supporting their Museums" funding program. The program was designed to match federal funds with private sector money raised by museums. Response was very positive during the presentation day. The program was not included in the recent proposed federal budget.





PARTNERSHIPS

Partnerships are vital to the success of ANSM programs and initiatives. In turn, the Association offers its support and resources to organizations engaged in related work. In the past year these partnerships have included:

Canadian Conservation Institute
Canadian Museum Association
Canadian Heritage Information Network
Costume Society of Nova Scotia
Council of Nova Scotia Archives
Cultural Federations of Nova Scotia
Dalhousie University
Department of Communities, Culture & Heritage
Heritage Cape Breton Connection
Inuit Heritage Trust
Nova Scotia Tourism Partnership Council
Tourism Industry of Nova Scotia

Thanks

ANSM would like to extend our thanks to the community of museums in Nova Scotia who preserve, interpret and envision our heritage with dedication, diligence and devotion.

We acknowledge the support of Minister Wilson and his staff at the Department of Communities, Culture and Heritage which is provided on many levels and in many ways. Our appreciative thanks for your support, collaboration and consultation.



ASSOCIATION OF NOVA SCOTIA MUSEUMS

Financial Statements

Year Ended March 31, 2011

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INDEPENDENT AUDITORS' REPORT

To the Members of the ASSOCIATION OF NOVA SCOTIA MUSEUMS

Report on the Financial Statements

I have audited the accompanying financial statements of the ASSOCIATION OF NOVA SCOTIA MUSEUMS, which comprise the statement of financial position as at March 31, 2011 and the statements of operations and surplus and schedule of expenses for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian Generally Accepted Accounting standards and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements

I believe that the audit evidence I have obtained is sufficient and appropriate to prove a basis for my qualified audit opinion.

Basis for Qualified Opinion

In common with many charitable organizations, the Association of Nova Scotia Museums derives revenue from memberships and miscellaneous sources the completeness of which is not susceptible of satisfactory audit verification. Accordingly, my verification of these revenues was limited to the amounts recorded in the records of the organization and I was not able to determine whether any adjustments might be necessary to contributions, excess of revenues over expenses, current assets or surplus.

Qualified Opinion

In my opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of the Association of Nova Scotia Museums as at March 31, 2011 and its financial performance for the year then ended in accordance with Canadian generally accepted accounting principles.



Chartered Accountant

Nova Scotia
April 25, 2011

ASSOCIATION OF NOVA SCOTIA MUSEUMS**Balance Sheet**

March 31, 2011

2011

2010

ASSETS

Current

Cash and term deposits	\$	125,007	\$	77,212
Accounts receivable		15,624		35,484
Prepaid expenses and other current assets		5,825		3,190

	\$	146,456	\$	115,886
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LIABILITIES AND SURPLUS

Current liabilities

Accounts payable and accrued liabilities	\$	8,127	\$	5,170
Deferred revenue (note 4)		84,101		55,587
		92,228		60,757

SURPLUS

Unrestricted surplus		24,179		25,080
Restricted surplus (note 5)		30,049		30,049
		54,228		55,129

\$	146,456	\$	115,886
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See accompanying notes to the financial statements

Approved by:

Director:

Director:

ASSOCIATION OF NOVA SCOTIA MUSEUMS**Statement of Operations and Surplus****For the Year Ended March 31, 2011**

	2011	2010
Revenue		
Public Funding		
Department of Tourism, Culture & Heritage	\$ 61,000	\$ 61,000
Lottery	6,250	6,250
MAP training grant	-	24,037
SDI Passage grant	38,257	17,413
SDI collection management grants	14,729	54,876
QR code project grants	38,673	-
	158,909	163,576
Earned revenues		
Memberships	4,775	2,050
Registrations and subscriptions	12,039	5,325
Fee for service	27,500	4,800
Workshops	910	-
Other income	2,129	-
Interest income	154	492
Donations and sponsorships	8,400	4,100
	55,907	16,767
Total Revenues	214,816	180,343
Expenses		
Leadership	61,509	49,435
Support services	30,677	84,716
Programs	123,531	61,519
	215,717	195,670
Excess (deficiency) of revenues over expenses	\$ (901)	\$ (15,327)
Unrestricted surplus, beginning of year	\$ 25,080	\$ 21,214
Excess (deficiency) of revenues over expenses	(901)	(15,327)
Reserve for MAP/SDI Museology Training Project Fund	-	12,242
Reserve for CMAC Funding	-	6,951
Unrestricted surplus, end of year	\$ 24,179	\$ 25,080

See accompanying notes to the financial statements

ASSOCIATION OF NOVA SCOTIA MUSEUMS**Schedule of Expenses****For the Year Ended March 31, 2011**

	2011	2010
Leadership		
Salaries and benefits	48,679	39,729
Travel and meals	3,206	2,322
Board meetings	7,454	6,911
Volunteer travel	2,170	473
	\$ 61,509	\$ 49,435
Support services		
AGM and conference	13,609	9,709
Bank charges	904	1,177
CFNS shortfall	-	(1,000)
Insurance	816	463
Memberships and fees	280	385
Office supplies & expenses	1,030	8,406
Postage & delivery	165	332
Professional development	803	45,547
Professional fees	6,720	7,524
Telephone, fax and internet	1,236	2,329
Other admin expenses	5,114	9,844
	\$ 30,677	\$ 84,716
Program expenditures		
Marketing and fundraising	811	-
Insurance	1,110	729
Passage project	41,474	60,790
QR code project	39,516	-
Advisory services	40,620	-
	\$ 123,531	\$ 61,519

ASSOCIATION OF NOVA SCOTIA MUSEUMS**Notes to Financial Statements****Year Ended March 31, 2011****2011****2010****1. Purpose of the Organization**

The Association of Nova Scotia Museums (the "ANSM") was incorporated under the Nova Scotia Societies Act and its purpose is to represent and support the common heritage interests of its members by identifying, advocating, promoting, preserving and nurturing the heritage of Nova Scotia.

The ANSM is a not for profit organization and is a registered charity under the Income Tax Act.

2. Summary of Significant Accounting PoliciesCash and cash equivalents

Cash includes cash and cash equivalents. Cash and cash equivalents consist primarily of term deposits and deposits with a maturity date within one year. Because of the short term nature of these investments, their carrying amount approximated fair market value.

Capital assets

The ANSM has adopted the policy of expensing all capital assets in the year of acquisition. During the current year \$3,734 (2010 - \$1,198) of equipment was expensed. The ANSM owns various office furniture, equipment and computer equipment which are not recorded as capital assets.

Revenue recognition

The ANSM follows the deferral method of accounting for contributions. Contributions relating to future programs are deferred and recognized when the related expenses are incurred.

Use of estimates

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the year. Actual results could differ from those estimates.

3. Economic Dependence

The ANSM is dependent on funds received from the Nova Scotia Department of Tourism, Culture and Heritage for continuation of its operations.

4. Deferred Revenue

The following contributions were received in the current fiscal year which relate to programs and activities continuing into the next fiscal year:

Deferred SDI Advisory Service Grant	\$	14,326	\$	-
Deferred Collections Database Grant		15,375		-
Deferred Memberships		150		-
Deferred Revenues - Other		50,000		-
Deferred SDI Passage grant		-		38,257
Deferred Fee for Service Revenue		4,250		9,500
Deferred Conference Sponsorship 2011		-		7,120
Deferred Conference Fees 2011		-		710
	\$	84,101	\$	55,587

ASSOCIATION OF NOVA SCOTIA MUSEUMS

Notes to Financial Statements

Year Ended March 31, 2011

2011

2010

5. Restricted Surplus

Subject to Board approval, the ANSM allocates unrestricted surplus for future committed projects. As at March 31, 2011, the Board has committed funds to the following:

Reserve for Collections Management Capital Assistance Fund	\$	25,000	\$	25,000
Reserve for Collections Management Advisory Committee Fund		3,049		3,049
Reserve for Collections Management Computer Upgrade Fund		2,000		2,000
	\$	30,049	\$	30,049

The Board has committed \$7,000 of the Collections Management Capital Assistance Fund for the database renewal project to be completed in 2012.

6. Related Party Transactions

The Cultural Federations of Nova Scotia ("CFNS") provides premises to the ANSM on a rent free basis, subject to a charge for any operating deficit of the CFNS. In addition, the ANSM purchases certain shared services from the CFNS on a cost recovery basis.

