



ASSOCIATION OF
NOVA SCOTIA
MUSEUMS

Museum Evaluation Program Timeline for 2021 Evaluations

October/November 2019	Evaluation Orientation Workshops
November 2019 – June 2021	Q&A email support (immediate individual responses, biweekly group messages)
March 30, 2020	Special ANSM board meeting to discuss Covid-19 impact on the MEP
March 31, 2020	Postponement announcement released
April 2020-April 2021	Review and provide feedback on submitted Documentation Review files
April 2, 2020	Online Q&A regarding postponement
April 9, 2020	FTP upload tutorial webinar
April 30, 2020	April Documentation Review Dispatches circulated
May 14, 2020	Deep Dive webinar – Governance
May 29, 2020	May Documentation Review Dispatches circulated
June 11, 2020	Deep Dive webinar – Community
June 30, 2020	June Documentation Review Dispatches circulated
July 9, 2020	Deep Dive webinar – Management
July 31, 2020	July Documentation Review Dispatches circulated
August 13, 2020	Deep Dive webinar – Facility
August 31, 2020	August Documentation Review Dispatches circulated
September 10, 2020	Deep Dive webinar – Collections
September 30, 2020	September Documentation Review Dispatches circulated
October 8, 2020	Deep Dive webinar – Interpretation
October 30, 2020	October Documentation Review Dispatches circulated
November 2020	Interim Report to Communities, Culture & Heritage and Halifax Regional Municipality
November 10, 2020	Online Evaluation Orientation Refresher
November 12, 2020	Deep Dive webinar – Marketing & Revenue
November 20, 2020	Online Evaluation Orientation Refresher
November 30, 2020	November Documentation Review Dispatches circulated
December 10, 2020	Deep Dive webinar – Accreditation
December 18, 2020	December Documentation Review Dispatches circulated.

December 18, 2020	Deadline for new participants to opt into the program
January 4, 2021	Call for Evaluator applications opens
January 14, 2021	Deep Dive webinar – Museum’s Choice
January 29, 2021	January Documentation Review Dispatches circulated
February 11, 2021	Deep Dive webinar – Museum’s Choice
February 12, 2021	Deadline for Evaluator applications (midnight)
February 26, 2021	February Documentation Review Dispatches circulated
February 28, 2021	Deadline to submit Documentation Review info for early review & feedback.
March 11, 2021	Deep Dive webinar – Museum’s Choice
March 12, 2021	Deadline for museums to submit blackout dates for site evaluations
March 31, 2021	March Documentation Review Dispatches circulated
April 8, 2021	FTP upload tutorial webinar
May 7, 2021	Deadline for Documentation Review submissions (midnight)
May 13, 2021	Deep Dive webinar – Site Evaluation part 1
June 10, 2021	Deep Dive webinar – Site Evaluation part 2
June 30, 2021	Evaluator Training
July 6-22, 2021	Site Evaluations
September 10, 2021	Evaluation Reports mailed to museums
October 8, 2021	Deadline for museums to respond to reports, request virtual follow-up meeting, and complete post-evaluation survey
November 2021	Reports to Communities, Culture, and Heritage and Halifax Regional Municipality
December 17, 2021	Deadline for museums to apply for Accreditation