

The Little White Schoolhouse Museum in Truro Nova Scotia is hiring a  
**Museum Assistant**  
**May 26 to August 29, 2026**

The candidate must be a Canadian student between 16-30 years old, enrolled in a post-secondary institute, and returning to studies in the fall of 2026. The position is for 35 hours per week with a salary of \$17.75 per hour.

The ideal candidate for the Museum Assistant position will:

- be enrolled in museum or archives studies, or history, with consideration given to students of archaeology, education and library studies;
- have excellent English verbal and written communication skills;
- have strong computer skills, including Microsoft Office;
- be friendly and be comfortable speaking to large and small groups;
- be adaptable, able to work independently or as part of a team;
- be self-motivated with excellent time management skills;
- provide a reference from previous employment or volunteer position;
- provide a valid Police Security Check.

The following qualifications are desired but not essential: ability to read cursive writing; training in First-Aid and WHMIS; and experience working or volunteering in museums.

The main duty of the Museum Assistant is to assist the volunteer curator in all aspects of running the museum during the summer open season, including:

- greeting visitors and providing information about exhibits and artifacts;
- managing the museum's social media and on-line presence;
- entering data and digitizing documents;
- assisting in the preparation of temporary and permanent exhibits;
- handling retail sales in the gift shop;
- assisting with special events (such as fund-raising, presentations, or celebrations); and
- attending to daily routine cleaning.

To apply, **email resume with a cover letter** outlining how working at the Little White Schoolhouse Museum relates to your career goals, to  
[littlewhiteschoolhousemuseum@bellaliant.com](mailto:littlewhiteschoolhousemuseum@bellaliant.com)

**by April 30, 2026**