



Assistant Curator

Job Description

The Annapolis Valley Farm Museum is seeking a motivated and enthusiastic Summer Student to support museum operations during the busy summer season. This position offers hands-on experience in a heritage and cultural setting and is ideal for students interested in museums, history, agriculture, culture, education, or community development.

Under the supervision of Exhibition Society staff and with support from experienced volunteers, the student will assist with collections care, exhibits, visitor engagement, and research activities while developing valuable, transferable employability skills.

Key Responsibilities

- Assist with inventorying, organizing, labeling, and photographing museum artifacts
- Support exhibit preparation, refresh, and basic maintenance
- Conduct basic research on artifacts and agricultural heritage themes
- Assist with digitization of records and organization of digital files
- Greet visitors and support a positive, welcoming museum experience
- Assist with tours, educational activities, and special events as needed
- Follow museum procedures, health and safety guidelines, and professional standards

Required Qualifications

- Must meet Young Canada Works eligibility requirements (to be verified prior to hiring)
- Currently enrolled in, or a recent graduate of, a post-secondary program
- Interest in history, heritage, museums, agriculture, culture, education, or tourism
- Strong communication and organizational skills
- Ability to work independently and as part of a team
- Basic computer skills (email, word processing, spreadsheets, file management)
- Previous museum or heritage experience is an asset but not required. Training and mentorship will be provided.



Annapolis Valley Exhibition Society
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Candidates may be eligible for employment under YCW if they:

- Are a Canadian citizen or a permanent resident, or have refugee status in Canada (non-Canadians holding temporary work visas or awaiting permanent resident status are not eligible);
- Are legally entitled to work in Canada (have a valid social insurance number);
- Are between 16 and 30 years of age inclusively at the start of employment; and
- Are a high school, college, CEGEP or university student.

Equity and Accessibility

The Annapolis Valley Exhibition Society is committed to equity, diversity, and inclusion and encourages applications from youth who identify as Indigenous, racialized, visible minorities, new Canadians, or youth with disabilities. Accommodations are available throughout the recruitment and employment process.