



Museum Interpreter

Background

The East Hants Historical Society (EHHS) operates the Lower Selma Museum, located at 6971 Highway 215 in Lower Selma, Nova Scotia. The Museum preserves and interprets the rich and layered history of East Hants, welcoming approximately 700 visitors annually.

The Museum's exhibits and archival holdings reflect the region's diverse past, including Mi'kmaw history, Acadian settlement, United Empire Loyalists, the Age of Sail, 19th-century rural life, and the First and Second World Wars. In addition to rotating exhibits, the Museum provides genealogy services and research assistance to community members and visitors seeking to connect with their local heritage.

The Museum Interpreter plays an important role in supporting the Society's collections management, archival research, public programming, and day-to-day operations. This position provides meaningful experience in museum work, heritage preservation, research, digitization, and visitor engagement.

This position is funded through employment grants, including Canada Summer Jobs, Young Canada Works, and the Student Summer Skills Incentive (SKILL) program. High school and post-secondary students are encouraged to apply; however, all applications will be considered.

Specific Skills & Abilities

- Strong communication skills and comfort interacting with visitors of all ages
- Interest in local history, genealogy, and heritage preservation
- Ability to conduct research and assist with historical inquiries
- Careful attention to detail when handling artifacts and archival materials
- Organizational skills and ability to work independently
- Basic computer proficiency; experience with digitization or databases is an asset
- Ability to handle cash and complete basic financial transactions

Tasks and Responsibilities

The Museum Interpreter will support the Museum in areas, rotating as operational needs require, such as:

- Welcome visitors and provide orientation to exhibits and Museum history
- Deliver informal interpretive presentations on exhibits and regional history
- Manage point-of-sale transactions
- Assist with daily opening and closing procedures
- Maintain a clean, safe, and welcoming environment
- Provide research assistance to visitors and community members
- Assist with maintaining archival materials and artifacts
- Support digitization projects, including scanning photographs and documents



- Help improve collection records and databases
- Follow proper artifact handling and preservation procedures
- Assist with exhibit preparation and installation

General Requirements

- Demonstrate professionalism and respectful engagement with the public
- Adhere to artifact handling and archival care standards
- Be available to work five days per week, 7 hours per day
- Be available to work weekends and holidays as required
- Work both independently and collaboratively with staff and volunteers

Terms of Employment

- June 1, 2026 – September 30, 2026
- 5 days per week, 7 hours per day
- Will include some weekends and holidays
- Returning high school and post-secondary students may begin employment at the end of their school term and cease upon their return to class.

Wage: \$18.00/hour

Employment is contingent upon funding approval through applicable grant programs.

The East Hants Historical Society is committed to the principles of equal employment opportunity. We are dedicated to maintaining a work environment free of harassment, discrimination, or retaliation. Employment decisions are made without regard to age, race, colour, marital status, national origin, ancestry, religious creed, sex, sexual orientation, pregnancy, or physical or mental disability.

All resumes will be reviewed; however, only candidates selected for interviews will be contacted.

Application Deadline: Apply by April 27, 2026 with cover letter, resume and two references to info@ehhs.ca